

Account #: \_\_\_\_\_ Name: \_\_\_\_\_ Signature: \_\_\_\_\_.

Email: \_\_\_\_\_  Opt Out Phone #: \_\_\_\_\_  Opt Out B/D: \_\_\_\_\_.

## Twice Around the Closet

# CONSIGNOR CONTRACT

### Consignments are accepted via:

Drop Days are Tuesday, Thursday, and Saturday from 10am-4pm  
15 items a week per Consignor

**Drop and Run-** You choose to leave your items and agree that whatever we do not put on the floor is donated. (This includes any and all items over weekly allotments and anything that doesn't meet our Store Standards. We will tag your items with size & price. We will not hold any items that we decide to not accept, so if you would like to keep items not accepted, you will need to choose the **SORT** option and stay **IN STORE** while we go through your items. **Initials** \_\_\_\_\_.

**Sort-** You choose to remain in the store while we sort through your items and we will return "No Thank You's " to you. When choosing this method you understand that it may take a little while to sort through the clothing and we may pause sorting to help guest's waiting in line to purchase. If an item is later found to be flawed (outdated, ripped, stained, faded, ect) we reserve the right to donate at that time. Owner has final say on what goes on the sales floor. If your item has a store value of \$30 or more we will attempt a call, leave a message, and give 48 hours to be picked up. **Initials** \_\_\_\_\_.

I would like **Details/Size & Price** put on my Items

- We reserve the right to hold any sales we deem necessary and we decide what items go on sale. Pricing is at our discretion; however always feel free to point out any exceptional items that you would like to discuss the pricing of. **Initials** \_\_\_\_\_.
- There is a \$5.00 annual fee to have a consignment account; this is due at the time of sign up and every year your account is active. This is NOT deducted from the consignor's account. **Initials** \_\_\_\_\_.
- Items are consigned for a 45 day contract term. If you would like your unsold items back, **You will need to come into the store on or before the end of your contract to find your items on the racks. We also do not have the manpower to pull/assist in finding your items.** If you do not pick up your items they become the property of the store, and if sold after the contract term, 100% of the proceeds stay with the store. **Initials** \_\_\_\_\_.
- **Holiday items and clothing** (halloween, Christmas, V-day) will be held for 2 days after the holiday. Items will then be donated and/or become store property. Holiday items can go up to 75% off, a week prior to the specific holiday, regardless of when they were dropped off. **Initials** \_\_\_\_\_.
- You receive 40% of the final sale price on all of your items. This money is available as in store credit two days after the sale or you may request a check which is made available **for pick-up in store 30 days from the date requested.** Due to the high number of consignors and large drops we cash out accounts up to \$150.00 a month. Checks that are requested and not picked up within 60 days are voided and monies are returned to your account. You will then need to re-request the check. Amounts under \$10.00 may be picked up anytime during store hours between the dates of May 1st to October 31st. Due to the slower sales during the winter we do not do cash payouts from Nov 1st to April 30th. We only mail checks to out of town consignors and cannot guarantee mailed check will get to you by specific dates, and we charge \$2.00 from your account to mail the check. **Initials** \_\_\_\_\_.

**\*\*We are not responsible for Loss of your items due to water damage, fire or other natural disasters. Also we are not responsible for lost items due to theft.\*\*** **Initials** \_\_\_\_\_.

Signed up by: \_\_\_\_\_ Date: \_\_\_\_\_ \$5 Status Changed:  YES!  
Landing page submitted(employee Initials) \_\_\_\_\_

